

Comprehensive Computer Solutions, Incorporated (“CCS”) and Subsidiaries Privacy Policy

LAST UPDATED 4-12-2010

This privacy policy (the “Privacy Policy”), along with our Terms of Use, describes how CCS and its subsidiaries, Qualtrax Incorporated and Foxguard Solutions, Inc. (referenced herein jointly and severally as “CCS”, “we” or “us”), via the websites www.ccs-inc.com and www.qualtrax.com (referenced herein jointly and severally as the “Site”) collect and use personal information that you decide to share by visiting the Site. This Privacy Policy also is designed to help you make informed decisions about how to use the Site and the services it offers. By visiting the Site and using the services available via the Site, you are accepting the practices described in this Privacy Policy.

Please note that we reserve the right to modify this privacy statement at any time, so please review it frequently. If we make material changes to this policy, we will notify you here, by email, or by means of a notice on our home page. By continuing to use the Site after notice of changes have been sent to you or published on the Site, you consent to such changes.

For the purposes of this Privacy Policy, we use the term “post” to mean the following: filling out the fields in a registration page; or uploading materials to any other place or page within the Site.

To report any violations of the Privacy Policy or to pose any questions or express any concerns, please contact us at privacypolicy@ccs-inc.com.

THE INFORMATION THAT WE COLLECT

When you visit the Site you provide us with two types of information: web site usage information that is collected by us as you interact with the Site and personal information that you knowingly choose to disclose as part of your use of the Site.

Cookies and Web Logs. When you enter the Site as a visitor, we may collect your browser type and IP address. In addition, we may store certain information from your browser using “cookies.” A cookie is a data file containing a string of characters that uniquely identifies your browser and is stored on your computer. We may use cookies to improve the quality of our service by storing user preferences, personalization features and other information about the user. You can remove or block cookies using the settings in your browser if you want to disable this convenience feature. In addition, our web logs automatically record information that your browser sends whenever you visit a website. These web server logs may include information such as the URL the web page you have requested, your IP address, your browser type, your browser language, the date and time of your request to be served certain page and one or more cookies that may uniquely identify your browser. We may also record information about the URL from which you came to the Site if the associated web site contained a direct link to the Site.

Registration Information. When you fill out a registration page in order to seek information about our products or services, or take advantage of other features of the Site that require registration, you provide certain personal information that we request as part of the registration process, such as your name, your email address, your company name, your company’s physical address and your telephone number. By using the Site, you are consenting to have your personal data transferred to and processed in the United States.

SEARCH ENGINES AND OTHER SITES

Search engines and other sites not affiliated with CCS - including archive.org, google.com, and groups.yahoo.com - archive or otherwise may crawl the Site and make available content from the Site.

CHILDREN UNDER AGE 13

CCS does not knowingly collect or solicit personal information from anyone under the age of 13 or knowingly allow such persons to register. If you are under 13, please do not attempt to register for the Site or send any information about yourself to us, including your name, address, telephone number, or email address. No one under age 13 may provide any personal information to or on the Site. In the event that we learn that we have collected personal information from a child under age 13 without verification of parental consent, we will delete that information as quickly as possible.

USE OF INFORMATION OBTAINED BY CCS

Information in your registration profile that you choose to include is used only by CCS for its own internal purposes. We may use your name and email address to send you notifications regarding new products or services offered by CCS, industry updates and other developments that we think you might be interested in learning about. You always have the ability to opt out of receiving such communications and/or to delete your information by (a) replying to an e-mail and placing "Delete me from your list" in the re: line; or (b) contacting privacypolicy@ccs-inc.com and requesting the deletion of your e-mail address from CCS's e-mail list.

CCS may use information about you or your movement or activities within the Site in an anonymous, aggregate manner that does not disclose your identity or any personally identifiable information for purposes of determining how the Site is being used and improving the Site's content and/or performance.

DISCLOSURE OF INFORMATION

CCS does not sell or otherwise share your personal information with third parties for marketing, sales or other purposes. CCS shares your information with third parties only in the limited circumstances described below, in which CCS believes that such disclosure is reasonably necessary to provide the service, legally required or permitted by you.

- CCS may provide information to CCS's own service providers to help us operate the Site and to provide the services to you that are offered through the Site. This type of sharing may include disclosures to third parties who host the Site, help deliver e-mail updates or otherwise provide back-end services. These providers will only be able to use such information subject to CCS's rights to do so and only for purposes of performing the services that CCS contracts with them to provide on CCS's behalf.
- CCS may be required to disclose personal information pursuant to lawful requests, such as subpoenas or court orders, or in compliance with applicable laws. We do not reveal information unless we have a good faith belief that an information request by law enforcement or private litigants meets applicable legal standards.
- Additionally, we may share personal information when we believe it is necessary to comply with law, to protect our interests or property, to prevent fraud or other illegal activity perpetrated through the Site, or to prevent imminent harm to any person or group of people. This may include sharing information with other companies, lawyers, agents or government agencies.
- If ownership of all or substantially all of the CCS business were to change, your registration information may be transferred to the new owner so that the Site can continue to operate. In any such transfer of information, your information would remain subject to the promises made in any pre-existing privacy policy.

LINKS

The Site may contain links to other websites. CCS is not responsible for the content or privacy practices of other web sites. CCS encourages its visitors to be aware when they leave the Site and to read the privacy statements of each website they visit.

CHOICES AND ACCESS TO INFORMATION

- You can choose not to provide registration information, even though it might be needed to take advantage of certain features of the Site.
- You can review the personal information you provide and make changes to that information.
- You can have your information deleted and/or remove your information from our e-mail list by notifying CCS of such request at privacypolicy@ccs-inc.com.

- The help portion of the toolbar on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether.

SECURITY

CCS is committed to protecting the security of your personal information. We use a variety of up-to date security technologies and procedures to help protect your personal information from unauthorized access, use, or disclosure. For example, we store any personal information you provide on computer systems with limited access. These systems are located in controlled facilities. When we transmit highly confidential information over the Internet, we protect it through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

However, you should keep in mind that no Internet communication is ever completely secure or error-free.

TERMS OF USE, NOTICE AND REVISIONS

Your use of the Site, and any disputes arising from it, is subject to this Privacy Policy as well as our Terms of Use and all of its dispute resolution provisions including limitation on damages and choice of law. We reserve the right to change our Privacy Policy and our Terms of Use at any time. Non-material changes and clarifications will take effect immediately, and material changes will take effect within 30 days of their posting on this site. If we make changes, we will post them and will indicate at the top of this page the policy's new effective date. If we make material changes to this policy, we will notify you here, by email, or through notice on our home page. We encourage you to refer to this policy on an ongoing basis so that you understand our current privacy policy. Unless stated otherwise, our current privacy policy applies to all information that we have about you and your account.

If you have any questions about this Privacy Policy, you may contact CCS at privacypolicy@ccs-inc.com or by writing to us at Privacy Matters, c/o CCS, 105 Industrial Drive, Christiansburg, Virginia 24073.